



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

**Office of the Schools  
Division Superintendent**

DIVISION ADVISORY  
No. 110, s. 2021  
October 13, 2021

*In compliance with DepEd Order No. 8, s. 2013,  
this Advisory is issued not for endorsement as per DO No. 28, 2001  
but for the information of DepEd Officials, Personnel Staff and the concerned public.  
(visit <https://depedelsalvadorcity.net>)*

**DISSEMINATION OF ISSUANCES FROM THE PROFESSIONAL REGULATION  
COMMISSION AND CONTINUING PROFESSIONAL DEVELOPMENT COUNCIL  
FOR PROFESSIONAL TEACHERS**

Attached is an advisory from the National Educators Academy of the Philippines (NEAP) on the Dissemination of Issuances from the Professional Regulation Commission and Continuing Professional Development Council for Professional Teachers.

Also attached are PRC Resolution No. 1239, s. 2020; PRC Resolution No. 1240, s. 2020; CPD Council for Professional Teachers Resolution No. 01, s. 2020; and CPD Council for Professional Teachers Resolution No. 02, s. 2020 for reference.

For information and guidance.

  
**OLGA C. ALONSABE, PhD, CESE**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent  


Encl:

As stated

Reference:

Letter from the Organizer

To be indicated in the Perpetual Index  
under the following subjects:

TRAINING PROGRAMS

**SGOD/HRD/MM**



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PROFESSIONAL REGULATION COMMISSION  
**RESOLUTION NO. 1239**  
Series of 2020

**GRANTING CONTINUING PROFESSIONAL DEVELOPMENT CREDIT UNITS TO  
ALL PROFESSIONALS PROVIDING ESSENTIAL SERVICES DURING THE STATE  
OF PUBLIC HEALTH EMERGENCY DUE TO THE CORONA VIRUS DISEASE 2019**

**WHEREAS**, Section 6, Article II of Republic Act (R.A.) No. 10912 or the "Continuing Professional Development Act of 2016" enumerates the powers, functions and responsibilities of the Commission and the Professional Regulatory Boards, including the formulation, issuance and promulgation of guidelines and procedures for the implementation of the Continuing Professional Development (CPD) programs;

**WHEREAS**, due to the Corona Virus Disease 2019 (COVID-19) crisis, the President issued Proclamation No. 922 (s.2020) declaring a State of Public Health Emergency throughout the Philippines and Proclamation No. 929 (s. 2020) declaring a State of Calamity throughout the Philippines;

**WHEREAS**, the Executive Secretary issued a Memorandum dated 16 March 2020 on the guidelines on the imposition of an Enhanced Community Quarantine (ECQ) and Stringent Social Distancing Measures over the entirety of Luzon;

**WHEREAS**, Local Government Units in the Visayas and Mindanao regions have likewise imposed quarantine or lockdown measures within their respective jurisdictions through the issuance of various local Executive Orders;

**WHEREAS**, amidst this health crisis, there is a need to mobilize all resources in order to augment the potential shortage in the supply of health and other professionals, especially in COVID-19 infected localities throughout the Philippines;

**WHEREAS**, during this crisis, the Commission recognizes the heroic and indispensable services that professionals have been tirelessly providing in various ways during this period;

**WHEREAS**, Section 5, Article II of R.A. No. 10912 provides for the nature of the CPD programs which includes Self- Directed Learning (SDL) and Professional Work Experience (PWE). SDL activities are those activities driven by one's need and motivation to learn either through a professional activity such as professional work experience or volunteer engagement. Professional activity promotes and facilitates enhancement of knowledge, skills and values which provides opportunities for achievement of learning outcomes, while volunteer engagement is done under the ambit of social responsibility, which may or may not directly involve the practice of profession, but may help in the development of the professional in the social milieu. On the other hand, PWE refers to any participation that a professional gains while working in a specific field and work place;

**WHEREAS**, the CPD Councils have expressed their full support to the Commission in granting CPD credit units to all professionals providing essential services during the State of Public Health Emergency due to COVID-19 crisis.

**WHEREAS**, all the Professional Regulatory Boards have likewise concurred to authorizing the grant of CPD credit units to professionals in recognition of the tasks and services provided,

**RESOLUTION NO. 1239**

GRANTING CONTINUING PROFESSIONAL DEVELOPMENT  
CREDIT UNITS TO ALL PROFESSIONALS PROVIDING ESSENTIAL  
SERVICES DURING THE STATE OF PUBLIC HEALTH EMERGENCY  
DUE TO THE CORONA VIRUS DISEASE 2019

**NOW THEREFORE**, the Commission hereby **RESOLVES**, as it hereby **RESOLVED**, to **GRANT** CPD credit units to all professional providing essential services during the period of the State of Public Health Emergency throughout the Philippines, until it is lifted, subject to the following provisions:

- 1) Professionals providing essential services during this period shall earn the following CPD credit units:

<b>DESCRIPTION</b>	<b>Maximum CPD Credit Units that may be Granted</b>
Health and Emergency <b>Frontliners</b> that provided public health services [all employees of the Department of Health (DOH), DOH Hospitals, Hospitals of LGUs and Provincial, City, and Rural Health Units, and Drug Abuse Treatment and Rehabilitation Centers including those managed by other government agencies (e.g. police and military hospitals/clinics, university medical facilities), uniformed medical personnel], private health workers, such as but not limited to medical professionals, hospital and health facility administrative and maintenance staff, and aides from private health facilities, as well as their service providers, health workers and volunteers of the Philippine Red Cross and the World Health Organization, and the employees of Health Maintenance Organizations (HMOs), the Philippines Health Insurance Corporation (PHIC), disaster risk reduction management officers, and public safety officers. <sup>1</sup>  Researchers and scientists who developed testing kits, professionals who designed/constructed accommodations for suspected, probable and confirmed COVID-19 patients and health care workers, disinfection chambers and adapted medical equipment such as ventilators and aerosol boxes.  Vital Goods and Services Providers who provided health and social services to secure the safety and well-being of persons, such as but not limited to, food, water, medicine, medical devices, public utilities, energy and others as may be determined by the IATF. <sup>2</sup>	45
Volunteer professionals who offered services during this COVID – 19 crisis, including but not limited to, answering queries about COVID-19, online consultation, public health education and other activities directly related to their profession.	25

<sup>1</sup> Inter-Agency Task Force for the Management of Emerging Infectious Diseases Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines, April 29, 2020

<sup>2</sup> Ibid

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GRANTING CONTINUING PROFESSIONAL DEVELOPMENT  
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Volunteer professionals who <b>responded</b> and participated in Social Responsibility (CSR) programs / projects, whether in their personal capacity or through organizations, who collected, packed and distributed medical supplies and masks or personal protective equipment (PPE) to hospitals/ medical facilities, and distributed food to frontliners serving in hospitals/medical facilities and security check points.	
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- 2) As proof of the services rendered, all covered professionals shall submit either a Certification from Institution/Agency/Entity (Annex "A") or own Declaration (Annex "B"), as may be applicable.
- 3) Professionals can only use this activity for the Professional Identification Card (PIC) renewal by applying the same under Self-Directed Learning (SDL) modality. However for this purpose the prescribed fee is deemed waived. Credit units earned may be used for two (2) consecutive renewal cycles.
- 4) Professionals, on the appointed date of the release of PIC, shall proceed to the venue chosen to claim it. Upon presentation of the above stated documents and the other requirements for renewal, their PICs shall be released.
- 5) The SDL applications shall be subject to evaluation by the concerned CPD Council within fifteen (15) working days from receipt. The Council may request for additional supporting documents from the applicant if deemed warranted.
- 6) The CPD Councils shall issue their respective advisories to assist and guide the applicants on the award of CPD credit units.
- 7) Professionals who opt to apply the said CPD activities for consideration under the Career Progression and Specialization Program, shall submit the learning outcomes thereof to the concerned CPD Council for evaluation and recognition. The CPD Council may consider the learning outcomes derived from professional experiences during the COVID-19 crisis as part of the requirements for the said program.

This Resolution shall take effect immediately, copy furnished the U.P. Law Center.

Done this 15<sup>th</sup> day of May, 2020 in Manila, Philippines.



**TEOFILO S. PILANDO, JR.**  
Chairman



**YOLANDA D. REYES**  
Commissioner



**JOSE Y. CUETO, JR.**  
Commissioner

Letter Head of the Institution/Agency/Entity

(with address and contact details)

**CERTIFICATION**

I, \_\_\_\_\_, (designation), a duly authorized officer of institution/agency/entity do certify that \_\_\_\_\_, an employee/official/resident/consultant/volunteer herein was assigned / provided outstanding services, as \_\_\_\_\_ at \_\_\_\_\_ (place) from \_\_\_\_\_(period) during the State of Public Health Emergency brought about by the Corona Virus Disease 2019 (COVID-19)

As such, he/she (details of functions/ tasks/accomplishment/)

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This is issued for his/her Continuing Professional Development compliance application and other legal purposes it may serve.

This \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature over printed name  
(Designation)

SUBSCRIBED and sworn to before me, a Notary Public for \_\_\_\_\_, Affiant exhibiting before me his/her government issued identification card \_\_\_\_\_, issued at \_\_\_\_\_ on \_\_\_\_\_.

This \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

Notary Public

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Page No.  
Book No.  
Series of



Republic of the Philippines  
Professional Regulation Commission  
Manila



Annex "B"

CPD COUNCIL OF/FOR \_\_\_\_\_

**DECLARATION**

I, \_\_\_\_\_, of legal age, with address at \_\_\_\_\_, and applicant for Continuing Professional Development credit units, hereby declare and say that:

1. I am a registered/licensed \_\_\_\_\_ with Professional Identification Card No. \_\_\_\_\_ issued on \_\_\_\_\_;
2. During the State of Public Health Emergency brought about by the Corona Virus Disease 2019 (COVID-19), I was assigned / rendered my services as \_\_\_\_\_ at \_\_\_\_\_ (place) from \_\_\_\_\_ (period);
3. As such, (please provide details) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. As proof of the said services, attached hereto is the Certification in connection therewith from the institution/agency/entity and/or pictures during the actual activities.
5. I hereby attest that all information stated herein are correct and complete, and that the document/s submitted herewith are true, valid and genuine. I am aware that any false information or fraudulent document provided may cause the denial of this application, or the withdrawal of CPD credit units if already given, as well as appropriate administrative or criminal charges.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature over printed name

\*Applicant may provide additional information/documents should he/she wishes to do so



Republic of the Philippines  
Professional Regulation Commission  
Manila



PROFESSIONAL REGULATION COMMISSION  
**Resolution No. 1240**  
Series of 2020

**REITERATING WAYS OF LEARNING THAT CAN EARN CONTINUING PROFESSIONAL DEVELOPMENT (CPD) CREDIT UNITS PARTICULARLY DURING THE STATE OF PUBLIC HEALTH EMERGENCY DUE TO COVID-19 CRISIS AND EXTENDING THE ACCEPTANCE OF UNDERTAKING FOR THE RENEWAL OF THE PROFESSIONAL IDENTIFICATION CARD (PIC) UNTIL DECEMBER 31, 2021**

**WHEREAS**, the Professional Regulation Commission (Commission) is mandated under Republic Act No. 8981 or the "PRC Modernization Act" to perform any and all acts, enter into contracts, make such rules and regulations and issue such orders and other administrative issuances as may be necessary in the execution and implementation of its functions and the improvement of its services;

**WHEREAS**, Section 3, Article I of Republic Act (R.A) No. 10912 or the CPD Act of 2016 defines Continuing Professional Development or CPD as the inculcation of advanced knowledge, skills and ethical values in a post-licensure specialization or in an inter-or multidisciplinary field of study, for assimilation into professional practice, self-directed research and/or lifelong learning;

**WHEREAS**, Section 10, Article III of the CPD Act of 2016 states that the CPD is hereby made as a mandatory requirement in the renewal of the Professional Identification Cards (PICs) of all registered and licensed professionals under the regulation of the PRC;

**WHEREAS**, to ease the renewal of PICs, the Commission during the initial implementation of the CPD Act of 2016 started to accept the Undertaking of professionals who failed to comply with the CPD requirement for the renewal of their PICs *"to submit the balance of xxx CPD credit units in addition to the xxx required CPD units (or a total of xxx units) for the next renewal of my PIC"*. The acceptance of the said Undertaking will end on December 31, 2020;

**WHEREAS**, due to the Corona Virus Disease 2019 (COVID-19) crisis, the President issued Proclamation No. 922 (s.2020) declaring a State of Public Health Emergency throughout the Philippines and Proclamation No. 929 (s. 2020) declaring a State of Calamity throughout the Philippines;

**WHEREAS**, the Executive Secretary issued a Memorandum dated 16 March 2020 on the guidelines on the imposition of an Enhanced Community Quarantine (ECQ) and Stringent Social Distancing Measures over the entirety of Luzon;

**WHEREAS**, Local Government Units in the Visayas and Mindanao regions have likewise imposed quarantine or lockdown measures within their respective jurisdictions through the issuance of various local Executive Orders;

**Resolution No. 1240**

REITERATING FAVORABLE WAYS OF LEARNING THAT CAN EARN CONTINUING PROFESSIONAL DEVELOPMENT (CPD) CREDIT UNITS PARTICULARLY DURING THE STATE OF PUBLIC HEALTH EMERGENCY DUE TO COVID-19 CRISIS AND EXTENDING THE ACCEPTANCE OF UNDERTAKING FOR THE RENEWAL OF THE PROFESSIONAL IDENTIFICATION CARD (PIC) UNTIL DECEMBER 31, 2021

**WHEREAS**, CPD Providers cancelled the scheduled offerings of their programs, including conventions, conferences and other forms of mass gatherings, which are significant means of CPD compliance by professionals and which may not be available during the COVID-19 crisis;

**WHEREAS**, other ways of CPD compliance such as self-directed learning activities, informal and professional work experience, and online training activities may also be availed of by professionals;

**WHEREAS**, there is a need to institute measures in order for the professionals to be able to renew their PICs in the event that they fail to comply with the CPD requirement as a result of the foregoing cancellation of CPD Programs by executing said Undertaking;

**WHEREAS**, the Continuing Professional Development-Program Management Committee (CPD-PMC) recommends to the Commission the reiteration of favorable ways of learning that can earn CPD credit units particularly during the State of Public Health Emergency, and the extension for the acceptance of the Undertaking until December 31, 2021; and

**WHEREAS**, the Continuing Professional Development (CPD) Councils concur and have expressed their full support to the foregoing initiative.

**NOW THEREFORE**, in view of the foregoing, the Commission hereby **RESOLVES**, as it hereby **RESOLVED**, to **ADOPT** the recommendations of the CPD-PMC and the CPD Councils, as follows:

1. During the COVID-19 crisis, as professionals are constrained from attending learning activities that entail mass gatherings, to earn credit units due to the imposition of social distancing, they may, however, earn CPD credit units through:

a) **Informal Learning** under Commission Resolution No. 1208 (s.2019) entitled "Guidelines on the Accreditation of Informal Learning and Professional Work Experience" which governs the process and procedure for earning CPD credit units.

**Informal Learning** refers to learning that occurs in daily life and which can contribute to a qualification. Examples are: 1) Reading of books, magazine journals, and the like that will develop leadership, management, and other skills; 2) Learning how to use cross platform Voice Over Internet Protocol (VOIP) and instant messaging using cloud-based video conferencing tool to meet with co-workers; 3) Learning how to prepare gluten free meals and baked products; and 4) Learning how to do urban gardening for home consumption of organic vegetables and fruits.

b) **Professional Work Experience** under Commission Resolution No. 1208 (s.2019) entitled "Guidelines on the Accreditation of Informal Learning and Professional Work Experience" which governs the process and procedure for earning CPD credit units.

**Resolution No. 1240**

REITERATING FAVORABLE WAYS OF LEARNING THAT CAN EARN CONTINUING PROFESSIONAL DEVELOPMENT (CPD) CREDIT UNITS PARTICULARLY DURING THE STATE OF PUBLIC HEALTH EMERGENCY DUE TO COVID-19 CRISIS AND EXTENDING THE ACCEPTANCE OF UNDERTAKING FOR THE RENEWAL OF THE PROFESSIONAL IDENTIFICATION CARD (PIC) UNTIL DECEMBER 31, 2021

**Professional Work Experience** refers to any participation that a professional gains while working in a specific field and work place. Examples are: 1) Reading of books, magazine, journals, and the like on how to improve knowledge and skills in the field of professional practice; 2) Learning how to fashion wheelchairs for pediatric patients with special needs; 3) Learning how to design homes for the elderly population; 4) Learning how to design modules for online teaching; 5) Learning ways of collecting and disseminating information to faculty and students who are studying by distance education; and 6) Providing professional consultancy services to clients.

c) **Self-Directed Learning** under Commission Resolution No. 1197 (s.2019) entitled "Guidelines on Self-Directed Learning Creditable Activities" which governs the process and procedure for earning CPD credit units.

**Self-Directed Learning Activities** are the learning activities such as online training, local/international seminar/non-degree courses, institution / company-sponsored training programs, and the like, which did not undergo CPD accreditation but may be awarded CPD units by the respective CPD Council. These activities are driven by one's need and motivation to learn either through a professional activity or volunteer engagement.

- i. **Professional Activity** refers to activity which promotes and facilitates enhancement of knowledge, skills and values as a professional.
- ii. **Volunteer Engagement** refers to activity done under the ambit of social responsibility, which may or may not directly involve the practice of profession, but may help in the development of the professional in the social milieu.

Professionals shall apply the said activities for accreditation in order to earn CPD credit units. Their applications shall be subjected to evaluation by the concerned CPD Council within fifteen (15) working days from receipt thereof. The Council may request for additional supporting documents from the applicant if deemed warranted.

d) **Online Learning Activities** refer to structured or unstructured learning initiatives, which make use of the internet and other web-based Information and Communication Technology solutions. (Section 3(p), Article I of the CPD Act of 2016).

2. CPD providers are encouraged to convert their training programs which entail mass gatherings to online trainings to comply with the social distancing requirement during this COVID-19 crisis, in accordance with Commission Resolution No. 1207 (s. 2019) on the guidelines for the accreditation of online training programs.
3. The acceptance of the Undertaking is extended to December 31, 2021 to enable professionals who face difficulties or cannot meet the required CPD credit units to apply for the renewal of their PICs.

**Resolution No. 1240**

REITERATING FAVORABLE WAYS OF LEARNING THAT  
CAN EARN CONTINUING PROFESSIONAL DEVELOPMENT  
(CPD) CREDIT UNITS PARTICULARLY DURING THE STATE  
OF PUBLIC HEALTH EMERGENCY DUE TO COVID-19 CRISIS  
AND EXTENDING THE ACCEPTANCE OF UNDERTAKING FOR  
THE RENEWAL OF THE PROFESSIONAL IDENTIFICATION CARD  
(PIC) UNTIL DECEMBER 31, 2021

This Resolution shall take effect immediately.

Done this 15<sup>th</sup> day of May, 2020 in Manila, Philippines.



**TEOFILO S. PILANDO, JR.**  
Chairman



**YOLANDA D. REYES**  
Commissioner



**JOSE V. CUETO, JR.**  
Commissioner



**CONTINUING PROFESSIONAL DEVELOPMENT (CPD) COUNCIL  
FOR PROFESSIONAL TEACHERS**

**Resolution No. 01**

Series of 2020

**GUIDELINES ON THE EVALUATION AND GRANTING OF CPD CREDIT UNITS TO  
ACTIVITIES UNDER INFORMAL LEARNING AND PROFESSIONAL WORK  
EXPERIENCE INCLUDING ACTIVITIES UNDERTAKEN DURING THE STATE OF  
PUBLIC HEALTH EMERGENCY DUE TO COVID-19 CRISIS THAT MAY EARN CPD  
CREDIT UNITS**

**WHEREAS**, the Commission issued Resolution No. 1208 (s. 2019) or the Guidelines on the Accreditation of Informal and Professional Work Experience and, Section 5 thereof states that the Continuing Professional Development (CPD) Councils shall determine the appropriate number of CPD credit units;

**WHEREAS**, the commission issued Resolution No. 1240, s. 2020 reiterating ways of learning that can earn Continuing Professional Development (CPD) credit units particularly during the state of public health emergency due to the COVID – 19 crisis;

**WHEREAS**, there is need to issue guidelines in order to guide the Professionals on the evaluation and granting of CPD credit units to activities under Informal Learning and Professional Work Experience including activities undertaken during the state of Public Health Emergency due to the COVID–19 Crisis that may earn CPD credit units.

**NOW THEREFORE**, the CPD Council for Professional Teachers **RESOLVES** to issue these guidelines on the evaluation and granting of CPD credit units to activities under Informal Learning and Professional Work Experience including activities undertaken during the state of Public Health Emergency due to the COVID – 19 crisis that may earn CPD credit units, as follows:

**Section 1. Informal Learning** refers to learning that occurs in daily life and which can contribute to a qualification. The parameters for the evaluation and granting of credit units for informal learning are as follows:

For Local and Overseas Filipino Professional Teachers:

ACTIVITY	DURATION	LEARNING OUTCOMES By the end of the activity, the professional teacher can:	APPLICABILITY The professional Teacher should have:	CPD CREDIT UNITS EARNED
1. Reading books, journal articles, technical manuals or online materials on current pedagogical issues	Variable	1. summarize and conceptualize the salient features of flexible techniques in instruction	1. completed the plan and design for a course unit on flexible instructional methods.	Maximum of 30% of the required CPD for the renewal cycle.
2. Tele-consultation with experts	Variable	2. discuss with experts some useful tips in preparing instructional modules	2. communicated with peers experts tips in enhancing instruction in the “new normal”.	

3. Interactive discussions with peers on entrepreneurship	Variable	3. appreciate the experiences of peers who are teacherpreneurs	3. drafted survey questionnaire to determine teacherpreneurship possibilities in particular community.	
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**Section 2. Professional Work Experience** refers to any participation that the professional gains while working in a specific field and workplace.

The parameters for the evaluation and granting of credit units for Professional Work Experience are as follows:

PROFESSIONAL WORK ACTIVITIES	ENABLING COMPETENCY (must be based on prior learning and needed competency on the job)	LEARNING OUTCOMES	SUPPORTING DOCUMENTS	CREDIT UNITS
<p><b>1. LITERACY SERVICE</b></p> <p>1.1. tele-survey of the existing dialects/Languages in the community</p> <p>1.2. Translation of public advisories to the local dialects /languages</p> <p><b>2. DISSEMINATION SERVICE</b></p> <p>2.1. Tele-inquiry from relevant government agency on how to start some productive activities</p> <p>2.2. Design infographics on home productive activity</p> <p><b>3. COACHING SERVICE</b></p> <p>3.1. Needs assessment survey for tele-tutoring</p> <p>3.2. Design info-flyer offering free tele-tutoring</p> <p><b>4. INFORMATION SERVICE</b></p> <p>4.1. Tele-inquiry on the process of "Katarungang</p>	<ul style="list-style-type: none"> <li>• awareness and understanding of the important sectors in the community</li> <li>• Utilization of professional skills to assist in sectoral community activities</li> </ul>	<ul style="list-style-type: none"> <li>• Promoted the visibility of the teaching professionals in the community</li> <li>• Assessed the service needs of the community</li> <li>• Utilized technology in relating with the service community</li> </ul>	<ul style="list-style-type: none"> <li>• Brief description of the workplace setting</li> <li>• Photo documentation with brief write-up of 150–200 words</li> <li>• Certification of performance from direct beneficiary.</li> </ul>	Maximum of 30% of the required CPD for the renewal cycle.

<p><i>Pambarangay</i>/legal assistance in the community.</p> <p>4.2. Design info-flyer on the process of <i>"Katarungang Pambarangay"</i> /legal assistance in the community.</p>				
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\* **Awarding of CPD Credit units.** The respective CPD Councils shall:

1) Determine if the Informal Learning and Professional Work Experience applied for merits approval and 2) grant the appropriate number of CPD credit units. For purposes of earning CPD credit units, only Professional Work Experience for the last three (3) years from the date of application shall be accepted.

**Section 3. Certificate of Credit units earned** — Certificate of Credit units earned shall be issued upon approval of the CPD Council.

**Section 4. Repealing Clause** - Any resolution, memorandum order or circular and any issuances inconsistent with these guidelines are hereby repealed or modified accordingly.

**Section 5. Effectivity** — This Resolution shall take effect immediately, copy furnished the U.P Law Center.

Done, this **9<sup>th</sup>** day of **December, 2020**, 2020 in Pasay City, Philippines.

CONTINUING DEVELOPMENT COUNCIL FOR PROFESSIONAL TEACHERS

  
ROSITA L. NAVARRO  
Chairperson

  
CLOTILDE N. ARCANGEL  
Member

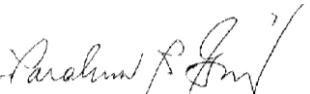
  
EDUARDO O. DELA CRUZ  
Member

Approved by:

PROFESSIONAL REGULATORY BOARD FOR PROFESSIONAL TEACHERS

  
**ROSITA L. NAVARRO**  
Chairperson

  
**PAZ I. LUCIDO**  
Vice-Chairperson

  
**PARALUMAN R. GIRON**  
Member

  
**NORA M. UY**  
Member



**CONTINUING PROFESSIONAL DEVELOPMENT (CPD) COUNCIL  
FOR PROFESSIONAL TEACHERS**

**Resolution No. 02**

Series of 2020

**GUIDELINES ON THE EVALUATION AND GRANTING OF CPD CREDIT UNITS TO  
REGISTERED AND LICENSED PROFESSIONAL TEACHERS WHO PROVIDED  
ESSENTIAL SERVICES DURING THE STATE OF PUBLIC HEALTH EMERGENCY  
DUE TO CORONA VIRUS DISEASE 2019 PURSUANT TO COMMISSION  
RESOLUTION NO. 1239 (S.2020)**

**WHEREAS**, the Commission issued Resolution No. 1239 (s.2020) entitled "Granting Continuing Professional Development (CPD) Credit Units to All Professionals Providing Essential Services during the State of Public Health Emergency due to Corona Virus Disease 2019 (COVID-2019)", which provides for the guidelines on how professionals can earn CPD credit units; and

**WHEREAS**, the said guidelines mandated all CPD Councils to issue their respective rules on the evaluation of the applications based on the following, but not limited to, duration or period of engagement or services rendered and the nature of the assignment or task.

**NOW THEREFORE**, the CPD Council for Professional Teachers **RESOLVES** to issue these guidelines on the evaluation and granting of CPD credit units to professionals pursuant to Commission Resolution No. 1239 (s.2020), as follows:

**Section 1. Matrix of Activities Conducted by professionals.** The following is the matrix of activities conducted by all professionals who provided essential services during the State of Public Health Emergency brought about by the COVID-19 crisis:

For local and overseas Filipino Professionals Teachers:

ACTIVITY	ASSIGNMENT/ TASK	DURATION AND FREQUENCY	MAXIMUM CPD CREDIT UNITS EARNED AND SUPPORTING DOCUMENTS
Providing health care to confirmed COVID-19 patients	Volunteer caregiver	At least 1 month of service, or fraction thereof	45 Certification or Declaration (Template found in Annexes "A" and "B" of Resolution No. 1239 s. 2020)
Participating in distribution of relief goods (door to door)	Barangay/community Official representative/volunteer	At least 1 month of service, or fraction thereof	40 Certification or Declaration (Template found in Annexes "A" and "B" of Resolution No. 1239 s. 2020)

Providing information regarding COVID-19 through electronics platform	Volunteer barangay /community task force member/staff	At least 1 month of service, or fraction thereof	30 Certification or Declaration (Template found in Annexes "A" and "B" of Resolution No. 1239 s. 2020)
Manning Help Desk of Barangay/ community	Volunteer Barangay /community "Assist Team" member	At least 1 month of service, or fraction thereof	15 Certification or Declaration (Template found in Annexes "A" and "B" of Resolution No. 1239 s. 2020)
Contact Tracing	Tracing individuals who have been exposed to suspect, probable and confirmed cases of COVID-19 and reporting to DOH	One month or more 1-2 weeks 3 weeks	45 15 30 Certification (Template found in Annex "A" of Resolution No. 1239 s. 2020)
Taking care of a COVID-19 patient	Professionals who took care of their immediate family who contracted COVID-19	One month or more 1-2 weeks 3 weeks	45 15 30 Declaration (Template found in Annex "B" of Resolution No. 1239 s. 2020) Medical abstract /certificate of the patient
Answering queries about CoVid19	Compiling reference materials about CoVid-19 from authoritative	One month or more	15

	sources, i.e. medical and health databases)	1-2 weeks 3 weeks	5 10  Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239 s. 2020).
Public health education	Conduct of storytelling sessions online or on TV or radio with CoVid-19 as the main theme of the story.	Within the duration of ECQ/MECQ/GCQ	4 per storytelling session  Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239 s. 2020) and photographs of the session.
Distribution of social amelioration assistance	Distribution of social amelioration in coordination with the LGU).	Within the duration of ECQ/MECQ/GCQ	1 per day of volunteer work  Certification (Template found in Annex "A" of Resolution No. 1239 s. 2020) and photographs.
Social responsibility activities	In coordination with the LGU and/or private associations/organizations such as:  Assembling PPE (Face shields, etc); packing and/or distributing medical supplies and food packs in response to institutional call for volunteers.	Within the duration of ECQ/MECQ/GCQ	1 per day of volunteer work  Certification (Template found in Annex "A" of Resolution No. 1239 s. 2020) and photographs

	In his/her personal capacity such as:  Making masks, packing and distributing relief goods and food packs and/or medical supplies, masks and other personal protective equipment (PPE) to hospitals/ medical facilities as a personal commitment to frontliners.	Within the duration of ECQ/MECQ/GCQ	1 per day of volunteer work  Declaration (Template found in Annex "B" of Resolution No. 1239 s. 2020) and Photographs.
Search for philanthropic donations for food and equipment for frontliners and poverty-stricken	Participating in Activities to provide assistance to frontliners and families in distress due to the impact of COVID19 on their personal and socio economic life	Within the duration of ECQ/MECQ/GCQ	3 C.U. / engagement  Declaration (Template found in Annex "B" of Resolution No. 1239 s. 2020) and Photographs.
Research and development (R&D)		Within the duration of ECQ/MECQ/GCQ	Maximum of 45 CUs  Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239 s. 2020)
	Design of flexible Instructional modules	Within the duration of ECQ/MECQ	5 CUs per module  Certification (Template found in Annex "A" of Resolution No. 1239, s. 2020)
Actual performance of work as required by company to maintain services even during ECQ Status as Skeletal Force		Within the duration of ECQ/MECQ	1 per day of actual physical reporting to work to a maximum of 45 CUs  Certification (Template found in Annex "A" of

			Resolution No. 1239, s. 2020)
Other activities as may be approved by the CPD Council		Within the duration of ECQ/MECQ/GCQ	To be determined CPD Council upon submission of Certification or Declaration (Template found in Annex "A" or "B" of Resolution No. 1239 s. 2020)

**Section 2. Effectivity** - This resolution shall take effect immediately, copy furnished the U.P. Law Center.

Done, this 9<sup>th</sup> day of **December, 2020**, 2020 in Pasay City, Philippines.

**CONTINUING DEVELOPMENT (CPD) COUNCIL FOR PROFESSIONAL TEACHERS**

  
**ROSITA L. NAVARRO**  
 Chairperson

  
**CLOTILDE N. ARCANGEL**  
 Member

  
**EDUARDO O. DELA CRUZ**  
 Member

Approved by:

**PROFESSIONAL REGULATORY BOARD FOR PROFESSIONAL TEACHERS**

  
**ROSITA L. NAVARRO**  
 Chairperson

  
**PAZ I. LUCIDO**  
 Vice-Chairperson

  
**PARALUMAN R. GIRON**  
 Member

  
**NORA M. UY**  
 Member