



Republic of the Philippines

Department of Education

Region X

DIVISION OF EL SALVADOR CITY

Zone 3, Poblacion, El Salvador City

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DIVISION MEMORANDUM

No. 249 s, 2016

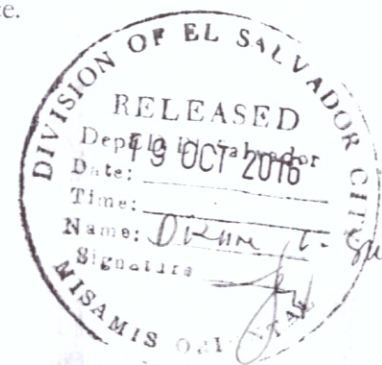
**To: PUBLIC ELEMENTARY SCHOOL HEADS
PUBLIC SECONDARY SCHOOL HEADS
ELEMENTARY AND SECONDARY MASTER
TEACHERS**

**From: *ALLAN G. FARNAZO*
ALLAN G. FARNAZO, PhD, CESO IV
Regional Director IV, Concurrent SDS**

Subject: Participation to the Regional Research Congress

Date: October 18, 2016

1. As per the Regional Director's advice, all School Heads and Master Teachers are encouraged to join the **2016 Regional Research Congress** on **October 24 – 26, 2016** at **NEAP R-10, Lapanan, Cagayan de Oro City**.
2. Each participant is charged with a registration fee of Two Thousand Five Hundred Pesos (P2,500.00) to defray the cost of food, prizes, and other operational expenses. Advance registration fee is required to facilitate the requisite resources prior to the actual assembly. Registration at the venue will start at 1PM on October 24, 2016. First provision of food will be snacks in the afternoon on October 24, 2016 and last would still be snacks in the afternoon on October 26, 2016.
3. Transportation expenses, lodging, registration and other incidental expenses relative to the participation of this activity shall be charged against local school board/ School MOOE subject to the usual accounting and auditing rules and regulations.
4. Attached is the indicative schedule for your easy reference.
5. For information, guidance and compliance.





Republic of the Philippines
 Department of Education
 REGION X – NORTHERN MINDANAO
 Zone 1 Upper Balulang
 Cagayan de Oro City



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Enclosure 7

INDICATIVE SCHEDULE

REGIONAL RESEARCH CONGRESS
October 24-25, 2016

Program of Activities

Time	Day 1 October 24, 2016	Day 2 October 25, 2016
6:30-8:00	BREAKFAST	
6:30-9:00	Arrival and Registration	Continuation of Regional Research Congress Proper (Paper Presentation)
9:00-10:30	Opening Program	
10:30-11:00	MOU Signing with the HEIs	(Poster Presentation)
11:00-12:00	Regional Research Congress Proper (Paper Presentation)	
12:00-1:00	LUNCH BREAK	
1:00-2:00	Regional Research Congress Proper (Paper Presentation)	Presentation of Continuous Improvement (CI)-Based Researches
2:00-3:00		Closing and Awarding Program
3:00-4:00		
4:00-5:00		
5:30-7:00	DINNER	