



Republic of the Philippines

Department of Education

Region X

**DIVISION OF EL SALVADOR CITY**

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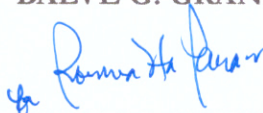
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**DIVISION MEMORANDUM**

No. 188 s, 2016

**To:** ASTER M. GALLEGA, PhD, PSDS  
HELEN E. MAASIN, PhD, EPSVR  
LORNA H. ESTROSAS, PhD, EPSVR  
MARGIE R. VALMORIA, PhD, SEPS  
BALVE G. GRANIDO, PhD, SEPS

**From:**  ALLAN G. FARNAZO, PhD, CESO IV  
Regional Director IV, Concurrent SDS

**Subject:** Five (5) Day Basic Training on Continuous Improvement  
(CI) Batch 2

**Date:** August 30, 2016

1. You are hereby directed to attend the *Five (5) Day Basic Training on Continuous Improvement (CI) Batch 2* on **September 5 – 9, 2016** at **La Fortuna Hotel, Borromeo St., Cebu City**.
2. Travel expenses and other allowable expenses including the Registration Fee of Six Thousand Pesos (Php 6,000.00) which will be collected to each participant to cover food and accommodation upon check-in at the designated venue are chargeable to local funds subject to the usual accounting and auditing rules and regulations.
3. First meal to be served will be dinner on September 4, 2016 (Sunday) while the last meal will be lunch on September 9, 2016 (Friday).
4. For information, guidance and compliance.



Copies Furnished:  
Person Concerned  
Records Section-Memorandum/

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